



CITY OF HOUSTON

JOB POSTINGS

1	Applications accepted from:	ALL PERSONS INTERESTED				
2	Job Classification	CARPENTER				
3	Posting Number	PN# 104049				
4	Department	Houston Airport System				
5	Division	Bush Intercontinental Airport				
6	Section	Physical Plant Maintenance				
7	Reporting Location	4500 Will Clayton Parkway *				
8	Workdays & Hours	Shift work, including rotation, weekends and holidays *				
*Subject to change						
9	<u>DESCRIPTION OF DUTIES/ ESSENTIAL FUNCTIONS</u> Coordinates and performs general carpentry activities such as design, construction, installation, repair and renovation of furnishings, cabinetry, doors, windows, walls, ceilings, vents and covers, insulation, flooring, building additions, panels, glass, containers, crates and related projects using a large variety of machines and tools.					
10	<u>WORKING CONDITIONS</u> Performing these duties will involve expending physical energy for long periods; visually observing and differentiating details; operating city vehicles; walking long distances and standing for extended periods; climbing ladders and stairs; speaking and writing effectively; performing a complex set of activities; adjusting to interruptions and changes; using two-way radios; adjusting to repetitive activities; working in adverse weather conditions and exposure to airport traffic noise and working at different sites; dealing with people in tense situations and lifting up to eighty (80) pounds; and working as a member of the team. Must be willing and available to work all shifts, including rotation, weekends and holiday. Must be able to obtain and maintain security clearances					
11	<u>MINIMUM EDUCATIONAL REQUIREMENTS</u> Specialized training in principles, procedures, practices, routines or techniques in a specific area or trade which might normally be acquired through up to 18 months of education or training beyond the high school level. Vocational competence in the operations of mechanical or electronic equipment may be required.					
12	<u>MINIMUM EXPERIENCE REQUIREMENTS</u> Two (2) years of work experience in carpentry are required.					
13	<u>MINIMUM LICENSE REQUIREMENTS</u> Valid Class C Texas driver's license and compliance with city's policy on driving (AP 2-2).					
14	<u>PREFERENCES</u> Good knowledge of carpentry materials, work methods and competence in the operation of related mechanical or electronic equipment. Ability to read blueprints and drawings and to plan and lay out work projects as they relate to construction, installation and repair of airport facilities. Experience with cabinets, formica, wall framing and construction are preferred.					
15	<u>SELECTION/SKILLS TEST REQUIRED</u>	Application review and/or interview.				
16	<u>SAFETY IMPACT POSITION</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.				
17	<u>SALARY INFORMATION</u> Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is: <table><tr><td colspan="2">Salary Range - Pay Grade 14</td></tr><tr><td>\$1,010.00 - \$1,159.00 Biweekly</td><td>\$26,260.00 - \$30,134.00 Annually</td></tr></table>		Salary Range - Pay Grade 14		\$1,010.00 - \$1,159.00 Biweekly	\$26,260.00 - \$30,134.00 Annually
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18	<u>OPENING DATE</u>	APRIL 13, 2005				
19	<u>CLOSING DATE</u>	OPEN UNTIL FILLED				
20	<u>APPLICATION PROCEDURES</u> Original applications only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker, First Floor. The City of Houston, Human Resources TDD phone number is 713/837-9496. Successful candidates will be notified of their application status. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided. "If you need special services or accommodation, please call 281/233-1515." The Houston Airport System Human Resources TDD phone number is 281/233-1862. An equal opportunity employer					